

NOTICE OF THE BOARD OF DIRECTORS OF FLAGSTAFF ARTS & LEADERSHIP ACADEMY, INC. (FALA)

FALA Mission: *We are an inclusive and transformative learning community that cultivates creativity and critical inquiry. Come as you are; we'll grow together.*

Pursuant to A.R.S. §38-431.02, notice is hereby given that the Board of Directors of FALA will hold the following:

- Event: **Regular Board** meeting open to the public
- Date: January 24, 2022
- Time: 5:30pm
- Link: meet.google.com/xsw-mswa-zpg
- Phone #: +1 631-898-6490; PIN: 815 451 171#

Event information:

- The Board/committee may consider any item on this agenda in any order and at any time during the meeting.
- Pursuant to A.R.S. §38-431.4, members of the Board/committee may participate either in person or by telephone, video or internet conferencing speakerphone or other technological devices.
- The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A)(3).
- Persons with a disability may request reasonable accommodation, such as a sign language interpreter, 24-hours in advance by contacting Eli Cohen, Executive Director, 928-779-7223.
- Materials for this meeting are available at the following:
 - <http://flagarts.com/category/news/>
 - 3401 N. Fort Valley Road, Flagstaff, AZ 86001

I. Call To Order - Virtual Meeting Process

- A. James calls the meeting to order at 5:34 PM.

II. Roll Call:

- A. James Yih, President **Present**
- B. Ron Borkan, Vice President / Treasurer **Present**
- C. Dr. Kyle Winfree, Secretary **Not Present**
- D. Andy Bessler, Member **Arrived 5:45**
- E. Dr. Barbara Boschmans, Member **ERROR - NO LONGER A MEMBER**
- F. Debra Edgerton, Member **Present**

III. Approval of Agenda

- A. James moves to approve the agenda; Debra seconds; James aye Ron aye Debra aye; motion carries 3-0-0.

IV. Call to the Public:

- A. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
- B. Each individual may have five minutes to make a public comment. For the record, please state your full name (first name and last name) before you begin.

- Sarah Edmonds: [Comments](#)

V. Summary of Current Events - Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.

A. Directors

- James Yih thanks board members for filling out executive director evaluation
- Results will be compiled

B. Executive Director (ED)

- Grants
 - In the process
 - Finished ESSER II application

- Finalizing ESSER III application
- All other grants have been completed
- Taste of FALA
 - First taste of FALA tomorrow, Jan 25
 - Online
 - Ms. Reed organized
 - Second one tentatively in person
- 25th
 - Good response from alumni and former staff
- CO2 Monitors
 - Have looked into but not moving forward

C. Leadership

- Staff Meeting Norms
 - Streamlining
 - When do we need to go online?
 - Will be bringing up to staff on PD Day Friday, Jan 28
 - Need educator input on this discussion
- Dialogue re: BOD requests
 - Staff will be surveyed at next staff meeting re: thresholds

VI. Consent Agenda:

A. Approval of Board Meeting Minutes:

- [2021-12-13 Regular Meeting](#)
- [2022-01-10 Work Session](#)
- [2022-01-19 Special Meeting](#)

B. James moves to approve, Ron seconds. James aye, Debra aye, Ron aye, Andy aye. Motion carries 4-0-0

VII. Action Items:

A. Presentation, discussion, and possible action re: Review of [Finance Committee Update](#)

- Loss in December
 - Get 301 money from state monthly, pay out to teachers twice per year
 - Happens yearly
 - More significant this year because we're getting more money
- When grants come in, cash balance will be higher, but there's nothing that can be done now
- Waiting for reimbursement from computer purchases (done on grant)
 - No current estimate

B. Presentation, discussion, and possible action re: Approval of [Current Finance Reports](#)

- Request for graphs on Board Metrics
- Make Board Metrics more compact
- Additional AZ Charter Board stats will be added
- Add highlights to Board Metrics by month
 - 1-2 sentences to explain abnormal trends in data/any relevant information
- **James motioned to approve, Andy Seconds. James aye, Ron aye, Andy aye, Debra aye. Motion carries 4-0-0**

C. Presentation, discussion, and possible action re: Notification of ASBCS Intervention Status

- Documentation
 - [Notification Email](#)
 - [Intervention Process Guide](#)
- ASBCS = Arizona State Board for Charter Schools
- Deficient in debt service coverage
 - Currently .79
 - Wanted 1.10
 - Having one deficiency means the school is in "intervention status"
 - They want more information with how to rectify and current status
 - Already partially rectified, yet they still need information
 - If the issue is still a concern by the end of the year, there is risk of moving to another level
 - Student attendance reporting issues
 - Current student information system showed less days than the ADE
 - Only compliance issue on audit
 - Not a concern
 - Everything is in order for reply deadlines
 - Due next week

- D. Presentation, discussion, and possible action re: Entering Executive Session to discuss Personnel Matters
 - Pursuant to A.R.S. §38-431.03 (A) (1), if a motion is presented and approved, the Board will close Open Session and enter into Executive Session
 - [Executive Session Admonishment](#)
 - **James motions to approve. Ron seconds. James aye, Ron aye, Andy aye, Debra aye. Motion carries 4-0-0**
- E. Presentation, discussion, and possible action re: Leaving Executive Session
 - Pursuant to A.R.S. §38-431.03 (A) (1), if the Board has closed Open Session and entered into Executive Session, the Board will close Executive Session and enter back into Open Session
 - **James motions to approve. Andy seconds. James aye, Ron aye, Andy aye, Debra aye. Motion carries 4-0-0**
- F. Presentation, discussion, and possible action re: COVID updates
 - Documentation:
 - [Safe Return Plan](#)
 - [Instructional Model](#)
 - Reopened last thursday after having 2 positive cases last week
 - One teacher out (COVID Positive)
 - Did pooled testing today, Jan 24
 - Pooled testing twice per week starting this week
 - Having teachers standardize google classrooms and google meets
 - Will be ready for distanced learning if/when necessary

VIII. Future Agenda Items:

- A. Clubs Presentations
- B. Handbooks:
 - Student & Family Handbook
- C. Policies:
 - Trip Chaperone policy - Field Trip section (IJOA-R)
 - Facilities Rental policy
 - Policy on Attendance for performances/auditions
- D. Board:
 - Update board office responsibilities

IX. Adjournment:

- A. **James Motions to adjourn, Debra seconds. James Aye, Ron aye, Andy aye, Debra aye. Motion carries 4-0-0. Meeting is adjourned at 6:40 PM**

Agenda Posted: 2022-01-21 02:20PM

Minutes Posted: 2022-01-25 09:40AM