

NOTICE OF THE BOARD OF DIRECTORS OF FLAGSTAFF ARTS & LEADERSHIP ACADEMY, INC. (FALA)

FALA Mission: *We are an inclusive and transformative learning community that cultivates creativity and critical inquiry. Come as you are; we'll grow together.*

Pursuant to A.R.S. §38-431.02, notice is hereby given that the Board of Directors of FALA will hold the following:

- Event: **Regular Board** meeting open to the public
- Date: June 29, 2022
- Time: 7:30pm
- Link: meet.google.com/xsw-mswa-zpg
- Phone #: +1 631-898-6490; PIN: 815 451 171#

Event information:

- The Board/committee may consider any item on this agenda in any order and at any time during the meeting.
- Pursuant to A.R.S. §38-431.4, members of the Board/committee may participate either in person or by telephone, video or internet conferencing speakerphone or other technological devices.
- The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03(A)(3).
- Persons with a disability may request reasonable accommodation, such as a sign language interpreter, 24-hours in advance by contacting Eli Cohen, Executive Director, 928-779-7223.
- Materials for this meeting are available at the following:
 - <http://flagarts.com/category/news/>
 - 3401 N. Fort Valley Road, Flagstaff, AZ 86001

I. Call To Order - Virtual Meeting Process:

- A. *James calls the meeting to order at 5:30PM*

II. Roll Call:

- A. James Yih, President **PRESENT**
- B. Ron Borkan, Vice President / Treasurer **PRESENT**
- C. Dr. Kyle Winfree, Secretary **PRESENT**
- D. Andy Bessler, Member **PRESENT**
- E. Debra Edgerton, Member **PRESENT**

III. Approval of Agenda

- A. *Andy motions to approve the agenda; James seconds; James aye, Ron aye, Kyle aye, Andy aye, Debra aye; Motion passes 5-0-0.*

IV. Call to the Public:

- A. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
- B. Each individual may have five minutes to make a public comment. For the record, please state your full name (first name and last name) before you begin.

- **No public comments**

V. Summary of Current Events - Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.

- A. Directors
- B. Executive Director (ED)
 - Enrollment - Eli indicates that enrollment feels softer than last year and that we are still going to budget down at 275. Some applications have come in recently, but not enough to change estimates. While these numbers are sufficient this year, long term growth needs to happen to remain sustainable.
 - State Budget - AZ Leg passed a new budget earlier in the week. Significant increases to basic aid plus some for ESS categories. New budget forms just arrived and will be used for Adopted version. One downside to new Legislation is the school choice vouchers intended to fund private schools. Could have a minor impact in Flagstaff.

- Summer Projects - These are coming along. Mostly facility based. New mural on the dance room plus others in SSC. On the organizational side, new handbooks plus evaluation documents have been worked on within Leadership and will be presented for approval at July meeting.

C. Leadership

- Krista Sanders introduces herself as the new Director of Student Affairs
- Reorganization Update - Eli indicates that Leadership has met a number of times to flesh out a revised structure and that Audrey/Christina have put together an entire presentation for the July meeting.

VI. Consent Agenda:

A. Approval of Board Meeting Minutes:

- [2022-05-23 Regular Meeting](#)
 - **James motions to move the Approval of Board Meeting Minutes to Action Items for correction; Debra seconds: James aye, Ron aye, Kyle aye, Andy aye, Debra aye; Motion passes 5-0-0.**

VII. Action Items:

A. Approval of Board Meeting Minutes:

- [2022-05-23 Regular Meeting](#)
 - Current Minutes - Debra explains the board doesn't exactly use personal experience which a student a teacher board member would do. Nate asks for clarification. Debra explains the board is objective and not hands on.
 - Debra explains that "objective" is not the correct word. The Board is responsible for governance and not operational decision making.
 - James suggests that the first and second sentence of the current minutes are removed and all is replaced with Debra's suggestion.
 - **James motions to approve with minutes with the noted amendments; Debra seconds; James aye, Ron aye, Kyle aye, Andy aye, Debra aye; Motion passes 5-0-0.**

B. Presentation, discussion, and possible action re: Review of [Finance Committee Update](#)

- Eli and Ron reiterate the highlights from the meeting (enrollment 275 and \$10K saved on Bond).
- No further discussion.

C. Presentation, discussion, and possible action re: Approval of [Internal Budget \(Proposed\)](#)

- This budget is based on noted assumptions and as per discussion at Finance. No questions.
- **James motions to approve this budget; Andy seconds; James aye, Ron aye, Kyle aye, Andy aye, Debra aye; Motion passes 5-0-0.**

D. Presentation, discussion, and possible action re: Approval of [State Budget \(Proposed\)](#)

- This budget is a restatement of the internal one to fit state format. No questions.
- **James motions to approve this budget; Kyle seconds; James aye, Ron aye, Kyle aye, Andy aye, Debra aye; Motion passes 5-0-0.**

E. Presentation, discussion, and possible action re: Approval of [Salaries \(Round 2\)](#)

- No discussion.
- **James motions to approve these salaries; Ron seconds; James aye, Ron aye, Kyle aye, Andy aye, Debra aye; Motion passes 5-0-0.**

Andy left

F. Presentation, discussion, and possible action re: Approval of [CCC DE MOU](#)

- James explains that this is the same MOU that we have approved in the past.
- Kyle asks who usually teaches these classes. Eli clarifies that it has always been FALA staff.
- **James motions to approve this contract; Kyle seconds; James aye, Ron aye, Kyle aye, Debra aye; Motion passes 4-0-0.**

G. Presentation, discussion, and possible action re: Approval of [YCESA Signature Resolution](#)

- Eli explains that this form is simply to indicate who can sign on behalf of FALA with YCESA.
- Agreed that in the end it should be the ED, President, and Other = Secretary
- **James motions to approve this contract with noted approvers; Kyle seconds; James aye, Ron aye, Kyle aye, Debra aye; Motion passes 4-0-0.**

H. Presentation, discussion, and possible action re: Approval of [YCESA E-Rate MOU](#)

- Eli explains what the E-Rate program is. 40% discounts on IT services. Bid out annually.
- YCESA contracted to handle all the grant paperwork and applications.
- James asks if this is the best option. Eli explains that there are private entities who do this for more \$\$. And that the time/cost balance is better to have YCESA assist.
- **Kyle motions to approve this contract; James seconds; James aye, Ron aye, Kyle aye, Debra aye; Motion passes 4-0-0.**

- I. Presentation, discussion, and possible action re: Review of Rescheduled August Board Meeting
 - James confirms that the meeting is 8/17 at 5:30PM.
 - All in attendance indicate that they can be available.

VIII. Future Agenda Items:

- A. Strategic Plan Updates (Quarterly - July/Oct/Jan/Apr)
 - Including conversation regarding attrition
- B. Executive Director Evaluation Process
 - Goal setting
 - Survey questions
 - Process timeline
- C. Organizational Structure:
 - Current structure
 - What worked and didn't work
 - Proposed changes
- D. Discussion on changing by-laws to expand board membership (students/staff)
- E. Discussion on setting attrition metrics
- F. Policies:
 - Trip Chaperone policy - Field Trip section (IJOA-R)
 - Facilities Rental policy
 - Policy on Attendance for performances/auditions
- G. Board:
 - Annual Board Meeting - August
 - Update board office responsibilities

IX. Adjournment:

- A. ***James motions to adjourn at 8:14PM; Ron seconds; James aye, Ron aye, Kyle aye, Debra aye; Motion passes 4-0-0; Meeting adjourned.***

Agenda Posted: 2022-06-28 07:28PM

Minutes Posted: 2022-06-30 08:30PM